Shelburne Sewer Commission

Meeting Agenda
Thursday, November 5th, 2026 @ 4:00 pm
Shelburne Town Hall
51 Bridge St., Shelburne, MA 01370

1. **Call to Order**

2. **Review and Acceptance of Previous Meeting Minutes** (If Applicable / Time Permitting)

3. **Appointments:** (No Scheduled Appointments)

4. **Old Business:** (Review of old business items)

   a) Grant writing / OneStop Grant –Grant award discussion under New Business.
   b) Follow up / Sewer Enterprise Fund Certification of Funds $163,654.00. Keeping under Old Business Commissioners are satisfied with understanding.
   c) Sewer abatement process and procedure. – Process and Procedure under review. Revised policy to be revisited for further comment. Keeping under Old Business until Process and Procedure is finalized.
   d) d) Sewer Capital Repairs: $46,250 - Article 32 / May 6, 2025 Meeting / Keeping on agenda until WWTF site visit is complete. To be discussed in further detail w/ Chief Operator.
      - Clarifier wall repair
      - Crawler cam – Purchased
      - Stair repair / replacement – deteriorated

5. **New Business:** (Time Permitting)

   a) Grant award for Pump Station $1.1M – Grant contract agreement pending receipt.
   b) Next steps with bid process for construction phase
   c) Commissioner approval of Sewer Bills / Signature Required
   d) Administrative Support – Capacity and Future Needs

6. **Any Other Business:** (Time sensitive topics not reasonably anticipated 48 hours in advance of the meeting

7. **Correspondence:**

8. **Public Comment:** (at the discretion of the Commissioners as time allows. Time may be limited)

9. **Adjournment:**