

Sewer Commission FY27 Budget & Warrant

Meeting Agenda

Thursday, April 16, 2025 @ 4:00 pm
Shelburne Town Hall
51 Bridge St., Shelburne, MA 01370

1. **Call to Order**
2. **Review and Acceptance of Previous Meeting Minutes (If Applicable / Time Permitting)**
N/A
3. **Appointments:**
N/A
4. **Old Business: (Review of old business items to take place at 4/21/26 Meeting)**
 - a) Grant writing / OneStop Grant Expression of Interest Open – January 24, 2025 & Closes – March 26, 2025. Review of submitted expression of interest. Applications must be submitted May 4, 2026 - June 3, 2026. *Keeping under Old Business until we submit grant.*
 - b) Follow up / Sewer Enterprise Fund Certification of Funds \$163,654.00.
 - c) Sewer abatement process and procedure. – Process and Procedure under review. Revised policy to be revisited for further comment. *Keeping under Old Business until Process and Procedure is finalized.*
 - d) Sewer Capital Repairs: \$46,250 - Article 32 / May 6, 2025 Meeting / Keeping on agenda until WWTF site visit is complete. To be discussed in further detail w/ Chief Operator.
 - Clarifier wall repair
 - Crawler cam – Per Buckland, on hold, researching proper camera.
 - New item per recent joint meeting: Stair repair / replacement – deteriorated
 - e) Weston & Sampson update / Draft design documents received on 3/27/26 at 90%
 - f) Budget Meetings Updates *Keeping under Old Business until all meetings have taken place.)*
 - Dara / Shelburne Accountant – TBD (scheduling in progress)
 - New Accountant TBD
 - WWTP Site Visit (Scheduling in progress)
 - g) Sewer adjustment requests
5. **New Business: (Time Permitting)**
 - a) Review of Shelburne Sewer Commission Warrants for FY27, will include continued review of Buckland's FY27 Budget Packet.
6. **Any Other Business: (Time sensitive topics not reasonably anticipated 48 hours in advance of the meeting)**

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TOWN CLERK

